

# GREEN LAKE SCHOOL ACTIVITIES CODE

## GRADES 6-12

Reference School District of Green Lake Board of Education Policy 6540

The School District of Green Lake is, by its nature, dedicated to academic excellence and growth. The District recognizes that participation in co-curricular Activity enhances the educational experience. The requirements to succeed in academics are governed by State law and the criteria set forth by the Board of Education. This code sets forth the requirements to succeed and participate in co-curricular activities, which are governed by the Wisconsin Interscholastic Athletic Association (WIAA), the coaches and advisors of the Activity, and the Board of Education. There is a responsibility that comes with this code and accepting it means accepting its rules.

The following co-curricular Activities are covered under the Green Lake School Activity Code.

**Sports:** Volleyball, Football, Basketball, Track, Golf, Softball, Baseball, Cross Country, Wrestling, Swimming and Cheerleading and any other sport which might be offered. This includes players, managers, timekeepers, scorekeepers, and statisticians and all other students associated with the athletic programs.

### **Events, Clubs, and Organizations**

All school sponsored clubs and organizations including, but not limited to:

Forensics, Destination Imagination, Dramatics, All Conference Band (all junior senior band members), All conference Chorus, All Conference Jazz Band, Solo and Ensemble, Summer Band, Jazz Band, Ski Club, Chess Club, Academic Bowl, Conference Math Meet, Prom Court, Winterfest Court, and Homecoming Court.

Student Council and Honor Societies (i.e.: National, French & Spanish) have their own constitutions and bylaws. The organization's constitution and by-laws will govern students who are members of the group. Advisors will make the standards and penalties clear to the individuals upon their joining the group. In additions to the penalties and standards of the respective organization, this activity code will apply. The more severe penalty between organizational bylaws and this guideline will be assessed, with the understanding that if the student is involved in athletics, the penalty must include suspension from at least one athletic event, by WIAA rule.

### **A. Objectives of the Activity Code**

1. To develop within the students the determination and dedication necessary to complete their goals.
2. To develop the self-discipline necessary for a successful life.
3. To develop a willingness to place the good of the group before the desires of the individual.
4. To teach that each action has a consequence, which can be good or bad.
5. To provide opportunities to exemplify and observe ethical conduct.
6. To provide the opportunity for developing lasting friendships with classmates and students from other schools.

## **B. Rules of Eligibility**

1. A student must present a completed WIAA physical card or alternate year card, with a parent signature, BEFORE practicing or participating in a sport. (Example-7<sup>th</sup> grade physical, 8<sup>th</sup> grade alternate year card, 9<sup>th</sup> grade physical, etc)
2. A student must meet school and DPI requirements defining a full-time student. A student must be in attendance at all times during the school day in order that he or she may attend or participate in practice or participate in an activity on that day. Therefore, the student must be present 1<sup>st</sup> hour unless they have a pre-excused absence (blue slip). Any deviation from this rule must be approved IN ADVANCE by the administration.
3. The student/athlete and a parent must attend an Activity Code meeting at the beginning of 6<sup>th</sup> grade and again 9<sup>th</sup> grade or when any major changes have occurred in the guideline (minor changes will not require attendance at a meeting, however, parents and students will be notified with a memo attached to the guideline explaining these changes). Both student and their parent(s) must sign, at the beginning of each year they plan to participate, their acceptance form and sportsmanship statement BEFORE being allowed to practice or participate in an activity.
4. Students failing one or more than one class on mid-term grade reports will be ineligible to participate in games, performances and events. [A senior who has acquired all necessary credits toward graduation is not exempt from this rule.] Students can regain their eligibility by submitting to the principal an eligibility form which has been completed by the teachers and shows that the student now has no failing grades. Coaches will be notified of students who are ineligible. They will, as always, encourage students to do their best. However, it is ultimately the responsibility of the student to maintain satisfactory grades.
5. Students failing one or more than one class on end-of-quarter grade reports or having a quarter GPA of less than 2.0 will be ineligible to participate in games, performances and events for a minimum of fifteen scheduled school days and nights. [A senior who has acquired all necessary credits toward graduation is not exempt from this rule.] A student who becomes academically ineligible may regain eligibility on the 16<sup>th</sup> scheduled school day by meeting the academic standard, following a period of 15 scheduled school days and nights of ineligibility. A student may erase academic ineligibility status following the last grade reporting period of the school year through summer school courses or correspondence courses provided the school gives credit toward graduation requirements for such courses and counts them in rank-in-class standings. The student must successfully complete not less than the same number of courses which caused ineligibility. The ineligibility status described in this section will be adjusted as follows for students in fall sports in which the date of earliest allowed competition for sports is before the first day students begin the school year. For fall sports the ineligibility period shall be the lesser of (1) 21 consecutive calendar days beginning with the date of earliest allowed competition in the sport, (2) one-third of the maximum number of games/meets allowed in the sport (rounded up if one-third results in a fraction), or (3) fifteen scheduled school days and nights. By WIAA rule, a student may not use summer Activity, including summer band, to complete their academic ineligibility.
6. Classes in which the student receives an incomplete must be made up within two weeks of the end of the grading period.
7. During trips to and from games and performances, coaches/advisors plan and review games and strategies with players/participants. For this reason, when provided, participants are expected to ride school buses to and from scheduled contests and activity. Parents may, in advance with good reason, send a note to the principal and/or

coach requesting different arrangements for transportation. For liability reasons, this transportation MUST be provided by parents. Notes from parents will not be accepted at the games! Students without a pre-approved note will be required to ride the bus back to school.

8. A student quitting a sport or activity may not participate in another sport or activity that season without permission from the principal and both coaches.
9. A student suspended from classes/school (in or out of school suspension) for any reason will be ineligible to practice, participate, or compete in co-curricular activities for the duration of the suspension. A suspension is considered completed when the student is allowed to resume attendance in classes. A student who has completed a suspension on a Friday or the day before an extended vacation will be eligible on the next calendar day.
10. A student with a detention must serve that detention within the time allotted (currently within the next two available scheduled detention halls or another time arranged with the principal/dean of students) or they will become ineligible until it is served.
11. Coaches'/Advisors' Rules – Participants are required to follow rules set by individual coaches/advisors (i.e., profanity, dress codes, general conduct, curfew). These rules, approved by the principal, must be written and distributed to the participants at the beginning of each activity season.
12. Per WIAA policy, students who are ineligible to participate during the first game (round) of tournament play will remain ineligible for the entire tournament series.

**C. Standards of Conduct:** If a student engages in any of the following he or she will be subject to the disciplinary actions outlined in Section D.

**Major**

1. **Alcoholic Beverages** - The possession and/or use of alcoholic beverages except in religious services. Beverages labeled non-alcoholic are considered alcoholic beverages if they contain any alcohol.
2. **Controlled Substances and Drug Paraphernalia** – The possession and/or use of controlled substances or drug paraphernalia in situations other than those prescribed by a licensed physician.
3. **Tobacco** – The possession and/or use of tobacco products. This prohibits any form of tobacco such as smoking and chewing, etc.
4. **Illegal Acts** – Involvement in incidents such as theft, burglary, assault, vandalism, disorderly conduct, and other offenses, which violates state statutes and/or local ordinances.
5. **Serious Misconduct at School** – Student repeatedly disobeying school rules and/or receiving multiple suspensions and/or committing serious offenses (those demanding multiple day suspensions per the discipline guideline in the student handbook).

**Minor – when a one day of in-school or out-of-school suspension may be issued.**

1. **Any conduct not becoming an extracurricular participant, including, but not limited to:**
  - a. Disrespect to public/private property or any conduct contrary to decent, polite, honorable, and/or honest standards.
  - b. Repeated disrespect/insubordination to staff member.

- c. Repeated breaking of school rules
- d. Academic Dishonesty, including plagiarism.

## **D. Penalties**

### **1. Sports – Major**

- a. First offense – Suspension for 25% of the current sports' regularly scheduled season. If the student is not currently participating in a sport, then the suspension will be the first 25% of the regularly scheduled season of the next sport that the student participates in (this is for violations of C1, C2, C3, C4 or C5. If the 25% is a fraction, it will be rounded to the nearest whole number, with a .5 being rounded up. The student must attend counseling sessions at school and may be required to meet with the activity leader and parent(s) (at the discretion of the administration) to discuss the student's behavior. Failure to attend the counseling sessions or meet with the activity leader will result in a continuation of the suspension from contests/events. These sessions are evaluative in nature and do not constitute a counseling program as required in section D-4B. A student must attend practices during the suspension period. (Scrimmages do not count as contests since no official score is kept. Contests that are scheduled but not played due to weather or other reasons are not counted toward games in the suspension.) If a student's suspension cannot be completed during the current sport's season, then the remaining percentage of his or her suspension will be served during the next sport in which he or she participates. The number of contests/events remaining to be served will be determined by prorating on the basis of the total number of games regularly scheduled for the sports involved.

NOTE: On a first offense only, a student who has violated the standards of conduct (C1, C2, C3, C4 or C5) may select the option of coming to the administration and admitting their mistake. They MUST admit within 5 days of the offense. The student will have the penalty reduced in half. The student must attend counseling sessions at school and may be required to meet with the activity leader and parent(s) (at the discretion of the administration) to discuss the student's behavior. Failure to attend the counseling sessions or meet with the activity leader will result in a continuation of the suspension from contests/events. These sessions are evaluative in nature and do not constitute a counseling program as required in section D-4B. A student must attend practices during the suspension period.

- b. Second Offense – Suspension for 50% of the current sports' regularly scheduled season. If the student is not currently participating in a sport, then the suspension will be the first 50% of the regularly scheduled season of the next sport that the student participates in (this is for violations of C1, C2, C3, C4 or C5. If the 50% is a fraction, it will be rounded to the nearest whole number, with a .5 being rounded up. The student must attend counseling sessions at school and may be required to meet with the activity leader and parent(s) (at the discretion of the administration) to discuss the student's behavior. Failure to attend the counseling sessions or meet with the activity leader will result in a continuation of the suspension from contests/events. These sessions are evaluative in nature and do not constitute a counseling program as required in section D-4B. A student must attend practices during the suspension period. (Scrimmages do not count as contests since no official score is kept. Contests which are scheduled but not played due to weather or other reasons are not counted toward games in the suspension.) If a student's suspension cannot be completed during the current sport's season, then the remaining percentage of

his or her suspension will be served during the next sport in which he or she participates. The number of contests/events remaining to be served will be determined by prorating on the basis of the total number of games regularly scheduled for the sports involved.

- c. Third Offense – One (1) full year (365 days) suspension from all practices and contests/events from the date this ineligibility is established in writing. The student must attend counseling sessions at school and may be required to meet with the activity leader and parent(s) (at the discretion of the administration) to discuss the student's behavior. Failure to attend the counseling sessions or meet with the activity leader will result in a continuation of the suspension from contests/events. These sessions are evaluative in nature and do not constitute a counseling program as required in section D-4B.

### **Sports – Minor**

- a. The first two offenses shall each carry a one event/contest suspension.
- b. The third offense and all additional offenses shall result in an advancement of one step under "Sports – Major" penalties.

For first offense, second offense or minor violations – In order for a suspension to be regarded as successfully completed, the suspended student must complete the season of the activity during which the suspension was served. If the student does not complete the season, or is otherwise dismissed from the activity for any reason, the suspension will not be considered to have been served and will be transferred in full to the next activity.

All suspensions will begin on the date that the ineligibility is established in writing. All events/contests to be served immediately.

## **2. Events, Clubs, and Organizations**

- a. First Offense – (this for violations of C1, C2, C3, C4, or for C5. Suspension from the next event a student could have legitimately participated in. The student must attend counseling sessions at school and may be required to meet with the activity leader and parent(s) (at the discretion of the administration) to discuss the student's behavior. Failure to attend the counseling sessions or meet with the activity leader will result in a suspension from contests/events. These sessions are evaluative in nature and do not constitute a counseling program as required in section D-4B. A student must attend practices during the suspension period.
- b. Second Offense (this is for violations of C1, C2, C3, C4 or C5). Suspension from the next two events a student could have legitimately participated in. The student must attend counseling sessions at school and may be required to meet with the activity leader and parent(s) (at the discretion of the administration) to discuss the student's behavior. Failure to attend the counseling sessions or meet with the activity leader will result in a suspension from contests/events. These sessions are evaluative in nature and do not constitute a counseling program as required in section D-4B.
- c. Third Offense – One (1) full year (365 days) suspension from all activities from the day this ineligibility is established in writing. The student must attend counseling sessions at school and may be required to meet with the activity leader and parent(s) (at the discretion of the administration) to discuss the student's behavior. Failure to attend the counseling sessions or meet with the activity leader will result in a continuation of the suspension from contests/events.

### **3. Trips Sponsored By School Clubs or Organizations**

Students wishing to participate in a club or organization trip, whether it is a day, overnight, or extended time, need to agree to the Activity Code at the onset of planning for the trip. A student who has any offense (violation of C1, C2, C3, C4 or C5) will not be allowed to participate in the trip. Any fees or deposits will be reimbursed to the organization.

NOTE: On a first offense only, a student who has violated the standards of conduct (C1, C2, C3, C4 or C5) may select the option of coming to the administration and admitting their mistake. The student will be put on probation for six months from the day the ineligibility is established in writing, with the understanding that if there is another violation the student will not be allowed to participate in the trip.

### **4. All Activity**

- a. If a student violates the standards of conduct while not currently participating in an activity, the student cannot subsequently join an activity that is already officially in progress.
- b. Offenses shall accumulate during the student's junior high and again in the student's high school career. However, a first offense student who has no further infractions for one year (365 days) from the day such ineligibility was established in writing or if the student satisfactorily completes a previously approved plan of community service or if the student satisfactorily participates in a previously approved counseling program, the student will be placed back at no offense level. This can occur only one time during a student's junior high and one time during a student's senior high school career.

\*Community Service – a plan for community service will be developed by the student and his or her parents or guardians and must be approved by the administration before beginning the service. An approval and verification form will be provided by the administration and must be signed by an administrator and the service supervisor before the service will be recognized.

\*Counseling – A specific program will be developed by the counselor and approved by the administration. (Student or parent(s) may schedule outside counseling at their own expense and provide necessary information to the School Counselor. The counselor may also place the student in a SAP group.)

### **E. Procedure for Notification**

1. The coach of the sport or advisor involved has the authority to suspend a student's privilege of participation for violation of section B-12. The penalty imposed by a coach or advisor for violation of a coach's/advisor's rule must follow the sequence and may not exceed the penalties listed in Section D.
2. The principal has the authority to suspend a student's privilege of participation in Activity for violations of Section C.
3. If a student is reported by any person to the principal or if the principal on his/her own suspects there has been a violation, the principal will meet with the student.

4. If the student admits to the violation, the student will be immediately suspended from Activity according to the provisions listed in Section D. The coach or advisor will also be notified
5. The principal shall notify the student and parents or guardians, by mail, stating the reasons for the suspension and the length of the suspension.

**F. Right of Appeal:** any student suspended from Activity, or the parents or guardians of any student suspended from Activity have the right to appeal the suspension

1. After a ruling of ineligibility resulting in suspension from Activity has been made, a student and/or his or her parents or guardians may formally appeal the decision in writing to the Activity Council through the District Administrator within fourteen (14) days from the day the ineligibility is established in writing.
2. After an appeal has been received, the District Administrator will confirm in writing the receipt of the appeal within seven days and advise the appellant(s) of the time and place of the Activity Council review. This review will be scheduled within fourteen days of the receipt of the appeal. By WIAA rule, any penalty or penalties imposed shall remain in effect until such time as a contrary decision is made by the Activity Council, the penalty or penalties will remain in effect until such time as a determination is made by the Activity Council.
3. The activity Council shall consist of the district Administrator, or his/her designee, one member of the school board, and the athletic director (if he/she is involved in the sport another coach will be selected). If the student and/or parents or guardians request, in writing, the district Administrator will select two students from the Student Council to serve as additional members on the Activity council. The unavailability or refusal of students to serve on the Activity Council shall not nullify the Activity Council's authority to review the appeal. The District Administrator or his designee shall serve as chairman of the Activity Council.
  - a. The student will be provided with an opportunity to present his or her story at the review.
  - b. A summarization of the review, including the decision, will be written and a copy of the summary will be mailed to the participant and his or her parents or guardians.
4. If the student and his or her parents or guardians are not satisfied with the decision of the Activity Council a second review may be requested before the Board of Education. The District Administrator must receive in writing a request for a second review within fourteen (14) days of the mailing of the outcome of the review before the Activity Council.
5. Provisions as outlined in Number 3 a and b above will be applicable relating to the second review.
6. The decision of the Board of Education will be final.

**Revised: 05/29/2008**  
**School Board Approval: 07/23/2008**

We have read and understand the rules and standards of the Green Lake School Activity Code and agree to abide by the code. We also understand that this guideline is in effect 12 months a year from now until the time that the student-athlete involved graduates or has completed participation in school sports and/or Activity and that failure to comply with the code may result in suspension from participation.

**Sportsmanship Statement**

***As a participant in Activity or as a parent/guardian of a participant(s) in Activity, I will be courteous to judges, other students, and members of the audience. I will conduct myself in a manner showing good sportsmanship. I will show respect for fans, cheerleaders, and officials, and will display courtesy toward the opposing team and guests. Failure to do so may result in my being asked to leave an event. Repeated problems could result in my being prevented from participating in future events.***

**WARNING ABOUT THE INHERENT DANGERS OF CO-CURRICULAR ACTIVITY**

Students and parents should be aware that co-curricular Activity will always have inherent dangers. Although rare, death or catastrophic injury can result from participation in co-curricular Activities, and care should be taken by all concerned to minimize such dangers through the use of appropriate equipment, proper training methods and common sense.

The School District of Green Lake encourages students in all co-curricular Activities, and their parents, to discuss risks and risk minimization with coaches/advisors, school administrators, contest officials/judges, and state high school association officials.

My signature below indicates that I have read these statements and have understood them completely.

_____	_____	_____
Student's Signature	Student's Name (please print)	Date
_____	_____	
Parent/Guardian Signature	Date	
_____	_____	
Parent/Guardian Signature	Date	

\*This last page should be completed and returned to the district office to keep on file.

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